

Worksheet

Name of Bride / Groom / Client: _____

Address: _____

Phone: (Day) _____ (Evening) _____

Date of Ceremony/Event: _____ Time: _____

Where Bride will prepare: _____

Directions: _____

Ceremony Takes Place at: _____

Address: _____

Directions: _____

Name of Presiding priest, minister or rabbi: _____

Reception Takes Place at: _____

Time: _____ to _____ Guests _____

Address: _____

Directions: _____

Best Man: _____ Maid/Matron of Honor: _____

Ring Bearer: _____ Flower Girl: _____

Ushers: _____ Bridesmaids: _____

Ushers: _____ Bridesmaids: _____

Ushers: _____ Bridesmaids: _____

Ushers: _____ Bridesmaids: _____

Checklist: _____ Post Ceremony Pictures _____ Location

_____ Car Service _____ Candle Ceremony

_____ Balcony in Church _____ Arch at Reception